

## **MARLOW PLANNING BOARD**

August 9, 2016

### **Unapproved Minutes of the Meeting**

Present: Carl MacConnell (Chairman), Judi Ryner, Lyle Handy Sr., Matt Smith, and Bob Allen.

Absent: Erin Handy

The meeting was called to order at 7pm.

The minutes of the July meeting were accepted as read.

Communications: none

Reports and Discussions: Lisa Murphy, Senior Planner from Southwest Regional Planning Commission attended the meeting. Marlow is now a member of Southwest and Lisa will be available to assist with planning questions concerns and needs. Marlow is due to work on an update of its Master Plan as the last time one was accepted by the Town was 2003. Work was done in 2013 but never completed and it is advisable to update the Master Plan every 10 to 15 years. Two important reasons for updating are: it would benefit the Town when applying for grants to have an updated Plan and a Master Plan is a necessary guide to a town's zoning by-laws. Lisa reviewed ways to approach an update and how to set up the plan including vision statements, goals and objectives, implementation plans and strategies. It is necessary to keep in mind that the Plan is a guiding document.

Work on the document can be done on a chapter by chapter basis, choosing the most critical chapters first or taking on the whole document.

There was a discussion of the Silvio Conte area, its size and the impact it could have on the Town if public use was restricted. Uses by the Town within this area could be incorporated as part of the strategies of the Plan under Natural Resources.

The discussion then covered ideas on how to illicit public input and Lisa shared an idea that Greenfield used where the townspeople were asked by the Planning Board to take 9 photos: 3 of something they liked about the Town, something that they did not like about the Town and something they would like to change in

the Town. People also had to identify the photo, what category it is and why they want to change what is in the photo. The Planning Board would hold a meeting, display appropriate photos and have a discussion with attending citizens. The Board liked this idea and Lisa will send us more info on how to implement it, including forms.

The Board discussion then covered ideas on how to fund the hiring of a Planner o help us with the Master Plan revision. It was generally felt that putting aside a specific amount of money each year for three years would be the best way to do this.

Lisa Murphy was thanked for her time and input.

An outline of the proposed Marlow Accessory Dwelling Unit was passed out to members by J. Ryner for review and discussion at the next meeting.

Unfinished Business: The mid-year Planning Board Budget and Expenditures was reviewed.

As agreed by all members the next meeting will be Wednesday, September 21<sup>st</sup>. Please note change from original schedule.

New/other business: None.

Meeting adjourned at 9:20.

Respectfully submitted,

Judi Ryner, Acting Secretary